

## MINUTES OF TOWN OF PACIFIC BOARD MEETING

August 19, 2008      following 4:30 pm Board of Review      Held at the Pacific Town Hall

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Called to order by Chairman Devine at 6:40 pm.

**Roll Call:** Chairman William G. Devine, Supervisors' Craig M. Cawley, Mahlon Kirk, Thomas S. Pinion.

Others Present: Clerk Ethel A. Smith, Deputy Clerk Linda Koch, James McGilton, Terry Swan, Rick Wright, Pete Bartaczewicz, Brad Marcouillier, Robert Roth, George Beasley, James Hall, Audrey Dettman, Paul Havlik.

**Minutes.** Motion by Cawley/Pinion to approve the minutes of July 15, 2008. All in favor by voice vote.

Motion by Cawley/Kirk to change the order of the agenda to accommodate those present. All in favor by voice vote.

**Crane View Drainage.** General Engineering received bids from Image Builders and Quality Construction for drainage improvements on Lot #6. Work to be performed is: 1. Grade Emergency Spillway. 2. Lower existing culvert and grade outlet area to ensure positive drainage from culvert. 3. Turf reinforcement Mat(TRM) for emergency spillway and culvert outlet. 4. Topsoil, fertilize, seed, and mulch disturbed areas. Bid totals were: Quality Construction \$5,631. and Image Builders \$5,150.

Engineer Roth questioned whether this work should be done immediately or postponed until further engineering/analysis is done to determine a positive drainage scheme away from the pond through the Wardle property to the wetland on the Wardle property. He feels the Town needs to know whether this is a viable option to further investigate whether assessment districts and projects should be implemented in this area. He believes there is a ditch away from the low area that is ponding in Vince Wardle's field. By direction of the Board he provided budgetary numbers concerning the Crane View Subdivision hydrology and potential assessment project. The goal would be to investigate the hydrology of the subdivision, analyze potential improvements for drainage and consider options for long-term drainage away from the site. He obtained Wardle property data and presented a preliminary map showing where water is draining to. Approximate cost is \$25,000., plus construction costs. Two feet of fill could run \$75,000. to \$85,000. There are 28 lots. Public comments were heard. The Storm Water Agreement addresses the Town's responsibility. It appears to fall on the property owners. No action was taken by the Town Board members. Chairman Devine was unable to get a motion and moved on to the next agenda item.

Rob Roth was directed to initialize the preliminary resolution for regional planning.

**Building Permits Issued.** Reviewed. Brad Marcouillier stated the ditch along Aspen Ct. is filled with dirt and sand after recent storms. The property owners are to clean the ditches out first.

**Old Business.** Culvert located on Paul Havlik's property. Lot #1 in Fox Run Subdivision. Water from culvert is directed toward Havlik's house. Culvert was in before house was built. Engineer Roth has the information. Engineer Roth will check storm water.

**Road Work.** Supervisor Cawley reported a tree down and wash out on North Shore Dr. County Highway cut the tree up. The County filled a spot with gravel and they will put asphalt where needed. Will start seal coating Polaris to Nova on Monday. Culvert was blocked on North Star Road. A culvert was installed on Polaris Dr. Ditching and seeding is completed.

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Patchin Road and Polaris Dr paving is completed per plan Pacific Ridge road signs were installed on August 12, 2008. Questions on the placement of the 'Jake Brake' signs. State has criteria for placement. Enforcement is an issue. Surveyor stake is covered over on Dunning Road. Jim Hall to check this out. Wash out in Suburban Heights.

**Cemetery Report** Supervisor/Sexton Cawley reported no problems. Velma Sines burial will take place on 8/21/08.

**Recycling Center Report.** Supervisor Cawley attended the August 12 meeting. There were no odor complaints. The recycling market look good. Columbia County pays an annual fee of \$700. to the DNR plus a \$75. scale fee. Town of Pacific Waste Hauling Permit fees to the County are \$25. per site.(They have two sites in the Town). May want to look at raising fees. Columbia County is going to clean up CTH P and State Hwy 51/16 site. Site is owned by Columbia County Highway Dept.

**Codification of Town Ordinances.** Attorney Miller, Chairman Devine and Supervisor Pinion will meet and do a Comprehensive Index for our ordinances. Ordinance Amending the Plan Commission is contrary to State Statutes in the size of the Plan Commission Board..

**Treasurer's Position Agreement.** The agreement was signed. Attorney Miller will deliver to Miller Brussel (Craig Corning).

**Maturing Investments.** Supervisors' Cawley and Kirk rated firms at the request of Supervisor Pinion. Clerk to send letters to investment firms asking for their attendance at a designated time before the regular Town Board meeting on September 16.

**Correspondence.** The Town of Wyocena will join the Town of Pacific working with the County to have a drinking water testing program beginning September 12.

**Amend Mowing Ordinance.** Attorney Miller presented the City of Portage's version of this type of Ordinance. The Board directed him to modify it to be used as a Town version.

**School.** Supervisor Kirk reported having received bids for relocation of 400 amp service to exterior of building. Hill Wiring bid was \$16,578. Agnew Electric was \$8,050. Motion by Kirk/Pinion to award the bid to Agnew. All in favor by voice vote. The boiler inspection can be obtained free from Rural Insurance.

**Ordinance for Speed Zone.** There is an enforcement issue. Attorney Miller will render an opinion at September's meeting.

**Crack Filling Work.** Bids from Crack Filling Service put aside until budgeting for 2009

**Fill Vacant Supervisor Position.** Introductions were made by three of the four people seeking the position. Terry Swan stated he was a lifetime Portage resident. He has lived in the Town of Pacific for six and one half years. Rick Wright stood and stated the Board knew him . He serves on the Town of Pacific Plan Commission. George Beasley is from Saddle Ridge. He has held several positions in public service. The Library Board, Fire & Police Board, County Positions and Insurance business. Jim Cross was the only applicant not present. He ran for a Supervisor position three times and was defeated. Motion by Pinion/Cawley for Terry Swan to fill the vacant Supervisor position. Supervisors' Cawley, Kirk and Pinion were in favor. Motion carried.

**Financial Report** Motion by Pinion/Cawley to approve the Financial Report. All in favor by voice vote.

**Approve Payment of Current Bills.** Motion by Kirk/Cawley to approve payment of current bills with checks numbered 10340 through 10361, with the last three checks to be used for reinvesting maturing CDs. All in favor by voice vote.

**Adjourn.** Motion by Pinion/Kirk to adjourn. All in favor by voice vote.  
Ethel A. Smith, Clerk